Bandhan Bank Recruitment 2024 – Jobs Alerts – Bookkeeper Post

Job Location
India
Remote work from: IND

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Base Salary
USD 21,000 - USD 24,000

Qualifications
Graduate

Employment Type
Full-time

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Hiring organization
Bandhan Bank

Date posted
January 3, 2024

Valid through
31.08.2024

APPLY NOW

Description

Bandhan Bank Recruitment 2024

As a Bookkeeper at Bandhan Bank, you'll be the meticulous maestro of financial data. You'll record daily transactions, maintain ledgers, prepare reports, and ensure compliance with regulatory requirements. Your dedication to accuracy and attention to detail will be vital in safeguarding the bank's financial future.

Bandhan Bank Jobs near me

Responsibilities:

- **Master of Detail:** Record daily financial transactions with scrupulous accuracy, maintaining meticulous records and ledgers.
- **Balance the Scales:** Reconcile accounts regularly, identifying and resolving discrepancies to ensure data integrity.
- **Prepare for Success:** Generate essential financial reports and statements accurately and on time, providing valuable insights for bank operations and management.

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Bandhan Bank Careers

Skills:

- **Financial Aptitude:** Strong understanding of basic accounting

principles, including double-entry bookkeeping and the accounting cycle.

- **Computer Proficiency:** Skilled in using accounting software and familiar with financial spreadsheets like Excel.
- **Analytical Mind:** The ability to analyze financial data, identify discrepancies, and maintain accuracy.
- **Organizational Skills:** Adept at prioritizing tasks, managing deadlines, and maintaining a well-organized workspace.
- **Attention to Detail:** Possess a keen eye for accuracy and a commitment to error-free work.

Important Links

Find the Link in [Apply Now](#) Button

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