



Bandhan Bank

<https://targetjob.govhelp.in/job/data-entry-assistant-job-search-bandhan-bank-job-vacancy/>

Data Entry Assistant – Job Search – Bandhan Bank Job Vacancy

Job Location

India
Remote work from: IND

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Base Salary

USD 12 - USD 20

Qualifications

Graduate, 12th pass

Employment Type

Full-time

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Description

Data Entry Assistant

Join Bandhan Bank, a leading microfinance institution with a mission to empower unbanked communities, and become a Data Entry Assistant who plays a crucial role in ensuring operational efficiency and data accuracy! In this detail-oriented and fast-paced environment, you'll be the backbone of data management, processing information with precision and contributing to the bank's smooth functioning. If you possess a keen eye for detail, strong computer skills, and a commitment to quality, we encourage you to apply!

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Bandhan Bank Jobs near me

Responsibilities:

- Accurately input and verify various types of data, including customer information, transaction details, and financial records.
- Adhere to strict data entry protocols and maintain high standards of accuracy and consistency.
- Work independently and efficiently, meeting deadlines and exceeding quality expectations.
- Identify and rectify data errors promptly and diligently.
- Utilize data entry software efficiently and maintain a well-organized work environment.
- Collaborate effectively with team members and other departments to ensure

Hiring organization

Bandhan Bank

Date posted

February 9, 2024

Valid through

31.08.2024

APPLY NOW

smooth data flow.

- Continuously strive to improve data entry skills and accuracy through training and self-development.

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Bandhan Bank Careers

Skills:

- Strong typing skills and a keen eye for detail.
- Ability to work independently and manage multiple tasks efficiently.
- Excellent time management and organizational skills.
- Basic understanding of banking terminology and operations (preferred).
- Positive attitude, strong work ethic, and a commitment to accuracy.

Tags: Bandhan Bank , recruitment, job opportunities, career, hiring, job search, job application, Bandhan Bank careers, work at Bandhan Bank , job openings, job vacancies, job opportunities at Bandhan Bank , Bandhan Bank jobs, Bandhan Bank recruitment 2024, Bandhan Bank hiring 2024

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