



<https://targetjob.govhelp.in/job/hdfc-bank-hiring-job-vacancy-job-recruitment-payroll-manager-in-hdfc-bank/>

## HDFC Bank Hiring Job Vacancy – Job Recruitment – Payroll Manager in HDFC Bank

**Hiring organization**  
HDFC Bank

### Job Location

India  
Remote work from: IND

**Date posted**  
February 29, 2024

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**Valid through**  
31.08.2024

**Base Salary**  
USD 20 - USD 25

APPLY NOW

**Qualifications**  
Graduate

**Employment Type**  
Full-time

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### Description

## HDFC Bank Hiring Job Vacancy

The Payroll Manager will be responsible for overseeing all aspects of the bank's payroll function, ensuring accurate, timely, and compliant processing of employee salaries and benefits. This is a critical role that plays a vital part in maintaining employee satisfaction and financial well-being.

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### HDFC Bank Jobs near me

#### Responsibilities:

- Lead and manage a team of payroll specialists, ensuring efficient and accurate payroll processing.
- Oversee the implementation and maintenance of payroll systems and processes.
- Ensure compliance with all relevant labor laws and regulations, including tax and statutory deductions.
- Maintain accurate and up-to-date employee payroll records.
- Investigate and resolve payroll discrepancies in a timely manner.
- Work proactively to identify and implement improvements to the payroll process.
- Prepare and submit payroll reports to management and regulatory bodies.

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### **HDFC Bank Careers**

#### **Skills:**

- Strong analytical and problem-solving skills.
- Excellent attention to detail and accuracy.
- Proven ability to manage and prioritize multiple tasks.
- Strong communication, interpersonal, and leadership skills.
- Proficiency in Microsoft Office Suite, including Excel.
- Knowledge of Indian labor laws and regulations (a plus).
- Experience with payroll software (a plus).

**Tags:** HDFC Bank recruitment, job opportunities, career, hiring, job search, job application, HDFC Bank careers, work at HDFC Bank , job openings, job vacancies, job opportunities at HDFC Bank , HDFC Bank jobs, HDFC Bank recruitment 2024, HDFC Bank hiring 2024

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