



<https://targetjob.govhelp.in/job/mankind-pharma-job-vacancy-customer-service-trainee/>

Mankind Pharma Job Vacancy – Customer Service Trainee

Hiring organization
Mankind Pharma

Job Location

India
Remote work from: IN

Date posted
March 17, 2024

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Valid through
31.08.2024

Base Salary
USD 14 - USD 25

APPLY NOW

Qualifications
12th/Graduate

Employment Type
Full-time

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Description

Job Vacancy in Mankind Pharma

We are looking for a Customer Service Trainee to join our team and provide exceptional customer service to our clients. As a trainee, you will undergo a comprehensive training program to learn about our company, products, and customer service processes. You will be responsible for handling customer inquiries, resolving complaints, and providing support to our clients in a timely and professional manner.

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Key Responsibilities:

- Participate in a training program to learn about our company, products, and customer service processes
- Answer customer inquiries through various communication channels, including phone, email, and chat
- Provide accurate and timely information to customers regarding our products, services, and policies
- Handle and resolve customer complaints in a calm and professional manner

- Maintain customer records and update information in the company database
- Collaborate with other departments to escalate and resolve complex customer issues

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Mankind Careers

Qualifications:

- High school diploma or equivalent, a Bachelor's degree is a plus
- Previous experience in customer service is preferred but not required
- Excellent communication and interpersonal skills
- Strong problem-solving and conflict resolution abilities
- Ability to multitask and work in a fast-paced environment
- Proficiency in Microsoft Office and customer service software

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Important Links

Find the Link in [Apply Now](#) Button

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