



<https://targetjob.govhelp.in/job/meesho-career-for-data-entry-post/>

Meesho Career For Data Entry Post

Job Location

India

Remote work from: IN; US; AU; NZ; HK; JP; KZ; MY; SG; TW; TH; UZ; VN; AT; BY; BE; DK; FR; DE; GR; NL; RU; ES; CH; UK; GB; DZ; KW; MA; QA; SA; MX; AE; CA; GT; DO

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Base Salary

USD 18,000 - USD 20,000

Qualifications

10th/12th, Graduate, Post Graduate

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Employment Type

Full-time, Part-time

Description

Meesho Careers For Data Entry Post

Position: Data Entry

Location: Work From Home / On-Site

About the Job

Meesho is seeking a detail-oriented and reliable Data Entry professional to join our team. This role is perfect for someone who is comfortable working with data and has a keen eye for detail. As a Data Entry personnel, you will be responsible for inputting, managing, and maintaining data to support our operations.

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Key Responsibilities

- Accurately enter data into databases and spreadsheets.
- Verify and correct data to ensure its accuracy and consistency.
- Organize and maintain files and records for easy access.

Hiring organization

Meesho

Date posted

September 30, 2024

Valid through

31.12.2024

APPLY NOW

- Assist with data management projects as needed.
- Respond to inquiries regarding data and provide support to team members.
- Follow data entry procedures and best practices to maintain quality.

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Requirements

- High school diploma or equivalent; additional qualifications in data management are a plus.
- Previous experience in data entry or a similar role is preferred.
- Proficient in Microsoft Office, especially Excel and Word.
- Strong attention to detail and organizational skills.
- Good communication skills and the ability to work independently.
- A stable internet connection and a suitable workspace for remote work (if applicable).

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Benefits

- Competitive salary with performance-based incentives.
- Flexible work arrangements and remote work options.
- Opportunities for career advancement and professional development.
- Employee-friendly policies and a supportive work culture.
- Health and wellness benefits.

How to Apply

If you are interested, please apply through our official site. We look forward to your application!

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Important Links

Find the Link in [Apply Now](#) Button

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