

Virtual Assistant In Zomato – Job Change – Zomato Jobs For Freshers

Hiring organization
Zomato

Job Location

India
Remote work from: IND

Date posted
February 16, 2024

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Valid through
31.08.2024

Base Salary

USD 20 - USD 25

APPLY NOW

Qualifications

12th/Graduate

Employment Type

Full-time

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Description

Virtual Assistant In Zomato

This exciting role offers the chance to make a real impact in the ever-evolving food tech landscape. You'll be the first point of contact for restaurants and customers across various channels, addressing their queries, resolving issues, and providing guidance. Your ability to learn quickly, adapt to new situations, and deliver personalized solutions will be essential to ensuring a seamless experience for all Zomato users.

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Responsibilities:

- **Be the customer champion:** Handle incoming calls, emails, and chats, understanding and resolving customer issues related to orders, deliveries, payments, and app functionality.
- **Master of information:** Maintain comprehensive knowledge of Zomato policies, procedures, and restaurant partnerships to provide accurate and up-to-date information.
- **Problem-solving ninja:** Employ critical thinking and communication skills to de-escalate situations, find creative solutions, and ensure customer satisfaction.
- **Data detective:** Identify trends and patterns in customer inquiries to recommend improvements to processes and enhance the overall Zomato experience.
- **Team player extraordinaire:** Collaborate with internal teams, including restaurants and delivery partners, to ensure seamless resolution of customer issues.

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Zomato Careers

Skills:

- **Excellent communication skills:** Speak and write clearly, concisely, and with empathy to build rapport with customers.
- **Active listening:** Pay close attention to customer concerns and understand their needs to provide effective solutions.
- **Problem-solving and analytical skills:** Think critically, identify root causes, and propose solutions to diverse customer issues.
- **Technical proficiency:** Comfortable navigating digital tools and Zomato platform functionalities.
- **Resilience and adaptability:** Embrace challenges, quickly learn new information, and thrive in a fast-paced environment.

Tags: Zomato , recruitment, job opportunities, career, hiring, job search, job application, Zomato careers, work at Zomato , job openings, job vacancies, job opportunities at Zomato , Zomato jobs, Zomato recruitment 2024, Zomato hiring 2024

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